

DETACH AND KEEP FOR YOUR RECORDS

NOTICE TO APPLICANTS

-IN ORDER TO STOP WATER SERVICE AND CHARGES FROM BEING INCURRED, YOU MUST COMPLETE A DISCONNECT NOTICE TO STOP SERVICE. THIS CANNOT BE COMPLETED VIA A PHONE CALL TO OUR OFFICE.

- The Town reserves the right (but is not obligated) to cut off service without notice when it appears that there is a leak in the water lines on the customers' premises.

-The Town attempts to provide uninterrupted service but cannot guarantee that service will not be interrupted from time to time by line breaks, repair and maintenance, and other circumstances.

-Customers are strongly advised to have devices installed to protect water heaters and other equipment from damage in the event that water service is interrupted.

-The Town will terminate service if false information is furnished on this application or misrepresentations are later made to the Town as to service or payment.

- **Account holders remain liable for all charges incurred unless and until service is terminated pursuant to a written request by the account holders or, if the premises have been vacated, on written request of the owners.** No rebate will be given for vacancy of the premises. In an emergency, the Town may disconnect service with telephone authorization where the identity of the caller can be verified.

- The Town may refuse a disconnection request if the account is not current and a party with an apparent interest in the premises objects to disconnection.

- Deposits will be retained by the Town without interest until the applicant has made (18) eighteen consecutive on-time payments. A new deposit will be required after any involuntary disconnection. This is in addition to the reconnection fee.

- Upon discontinuance of service, whether voluntary or involuntary, any sums owing to the Town by the account holder will be deducted from the deposit before the balance, if any, is refunded. Refunds will be by check payable to all account holders jointly.

- ALL ACCOUNTS ARE SUBJECT TO THE ORDINANCES AND NORMAL OPERATING PROCEDURES OF THE TOWN, AS THEY NOW EXIST OR ARE HEREAFTER CHANGED BY THE TOWN.

PAYMENT INFORMATION:

UTILITY PAYMENTS CAN BE DROPPED IN THE NIGHT DROP AT THE BACK OF THE MUNICIPAL BUILDING OR MAILED TO THE OFFICE. PAYMENTS CAN ALSO BE MADE BY CREDIT CARD THROUGH OFFICIALPAYMENTS.COM OR BY PHONE AT 1-800-272-9829 (JURISDICTION CODE OF 6210). PAYMENTS MADE TO OFFICIAL PAYMENTS MUST BE MADE TWO DAYS PRIOR TO THE DUE DATE. OUR OFFICE ACCEPTS CASH, CHECK, OR MONEY ORDER PAYMENTS IN OUR OFFICE MONDAY-FRIDAY FROM 8:30 A.M. – 5:00 P.M.

THE TOWN NOW OFFERS ACH DRAFT WITHDRAWAL FROM YOUR BANK.

PAYMENTS MADE AFTER 5:00 P.M. ON PAYMENT DUE DATE, INCLUDING PAYMENTS DROPPED IN NIGHT DROP BOX WILL BE ASSESSED A PENALTY.

PAYMENTS MADE AFTER 5:00 P.M. THE DAY PRIOR TO DISCONNECTION DATE, INCLUDING PAYMENTS DROPPED IN NIGHT DROP BOX AFTER 5:00 PM AND CREDIT CARDS PAYMENTS MADE AFTER 5 PM WILL BE SUBJECT TO THE NON-PAYMENT FEE. NON-PAYMENT FEE \$45

THERE WILL BE A \$45.00 FEE ON ALL RETURNED CHECKS.

Emergency/After Hours Contact #: 540-994-8680.

****You will need to purchase a town decal for all vehicles that you own and will be housed in the Town of Pulaski.**



WATER/SEWER/GARBAGE APPLICATION

Town of Pulaski
PO Box 660
Pulaski VA 24301

PH: 540-994-8640
FX: 540-994-8647

SCHEDULE OF FEES

Water Deposit: \$145.00
Garbage Deposit: \$ 45.00
Connection: \$25.00 (in town)
Connection: \$30.00 (out-of-town)
Deposits required by renters/rent-to-own

Owner Information:

SAME DAY SERVICE IF COMPLETED BY 1 PM

Name: _____

****PHOTO ID REQUIRED TO OBTAIN WATER SERVICE**
LEASE OR PROOF OF OWNERSHIP REQUIRED FOR SERVICE**

Phone: _____

Mailing Address: _____

Service Address: _____

SERVICES APPLYING FOR (SELECT ALL THAT APPLY)
____ WATER ____ SEWER ____ GARBAGE

____ The applicant(s) are sole owners of the premises and request the account to be in their names.

____ The applicants are not sole owners of the premises. The owners agree that the Town may provide service to the applicants, including initial connection and any reconnection, and understand that service cannot be disconnected at the owners' request without the consent of the applicants unless the premises are vacated by all applicants.

**LANDLORD/OWNER STATEMENT: IF A WATER METER IS PULLED IN ACCORDANCE WITH TOWN OF PULASKI CODE SECTION 86:4C ORD 2009-11, THE PROPERTY OWNER WILL BE RESPONSIBLE FOR THE PULLED METER FEE AT THE PROPERTY IF THE TENANT HAS VACATED THE PREMISES.
\$105.00 IN TOWN LIMITS \$205.00 OUT OF TOWN**

Owner or Owners' Agent

Date

******THIS INFORMATION MUST BE COMPLETED ON ALL APPLICATIONS******

Applicant #1

Applicant #2

Name: _____

Name: _____

Mailing Address: _____

Mailing Address: _____

SSN# _____

SSN# _____

Phone: _____

Phone: _____

I HEREBY REQUEST THE INITIATION OF WATER SERVICE UNDER THE FOLLOWING CONDITIONS: Please initial your choice of procedures:

____ 1. The Town of Pulaski is requested to turn the water service on at the above address. The Town is further requested to allow approximately 40 gallons of water to run through the meter. If the meter continues to run and no one is at the residence to verify that no leaks exist, the water meter will be turned off. Payment of an additional fee (\$25.00 if performed before 1:00 PM / \$35.00 after 1:00 PM) will be required before the meter is turned on again.

____ 2. The Town of Pulaski is requested to turn the water service on at the above address. The Town is requested to allow the meter to run regardless of any leaks. I (we) accept full responsibility for any and all damages incurred at the above listed address and agree to pay in full any charges for water registered as passing through the meter. I (we) will also hold harmless the Town of Pulaski, its agents and all employees for any damages incurred or any associated cost.

____ 3. The Town of Pulaski is requested to turn the water service on at the above address. I (we) agree to be present at the above listed address to ensure no leaks exist between: _____ 9:00 am and 11:00 am on _____ or _____ 11:00 am and 1:00 pm on _____

Failure on my part to be present at the designated date and time will result in allowing approximately 40 gallons of water to flow through the meter. If a leak is detected at the meter, the water will be turned off and I (we) agree to pay all associated fees to have the water service turned back on.

WARNING: We strongly recommend that someone be at the home when the water is turned on. Leaks or open faucets can cause severe property damage and even electrical fires. Service is provided with the understanding that you are assuming the risk of such damage and that you release, indemnify, and hold harmless the Town of such damage.

The undersigned agrees and recognizes that by signature they enter into contract bound by Town of Pulaski Ordinances and are obligated to monthly payments and adhere to the NOTICE TO APPLICANTS:

Applicant 1 Signature

Date

Applicant 2 Signature

Date

OFFICE USE ONLY

NEW
ACCOUNT # _____

DEPOSIT TRANSFER FROM _____